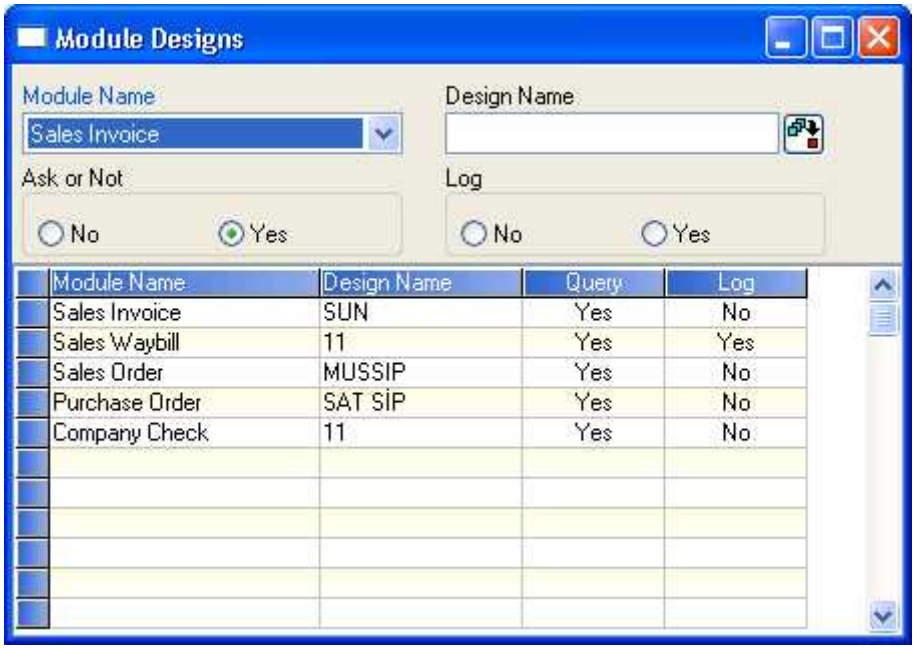
Design

1. Design Module

The menu options in this menu can be used for preparing the designs that will be used in printing documents in the different menus of the programme (e.g., Cash collection/payment vouchers, invoice/order forms), storing these designs and retrieving the logs of the prints.

2. Record

2.1 Module Designs



In this section you can define the modules that you will print and specify the names of the designs that you will prepare. The queries in the Design Module address general purposes. Users can determine the fields of the designs which they will prepare and freely define these as necessary. The programme stores the prepared designs with their defined names. The relevant design module links can be created in the Design Name field in this section, and if there are several design forms linked to a module, these can be enabled by selecting the Yes option in the Ask or Not field. Therefore, the first condition of creating a design is to define the Design Names in this section or to select an option in the Ask or Not field.

Module Name

This field is where you can specify the module for which the design is prepared. Here you should select the Module Name of the module in which the design will be used.

Design Name
The name of the design, which you will use in the above-specified module, can be defined in this field. You can select the names of the designs in the related lookup. When you enter the design name for the relevant module, the programme will search for the design for of the related module output and process the printing. You should leave the name field of any modules that you will not print blank. For example, if you will not print the purchase invoice records after inserting the records, you should not enter any design names for the Purchase Invoices. If you enter a design name in this field and do not define a design under this name, then when inserting the records in the relevant section, the programme will try to print according to the indicated design name, but since there are no design definitions by that design name it will display an error code and stop the operation.

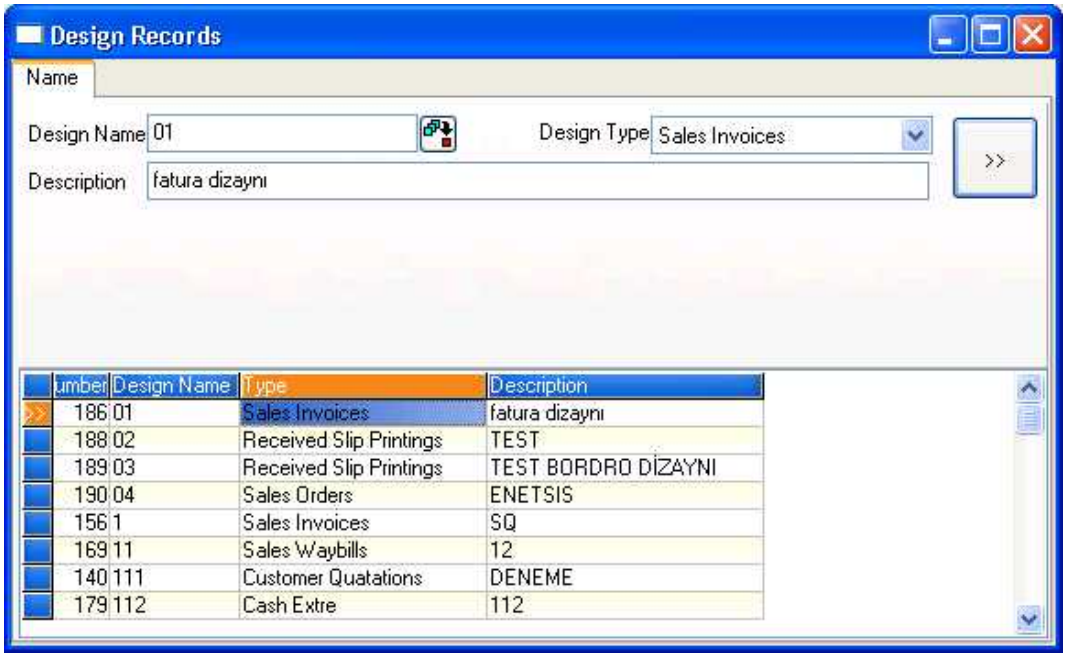
Ask or Not
Some companies may use several form designs. For example, form designs may vary according to the different serial numbers of sales invoices or according to main and branch discriminations.

In such cases more than one design definitions can be made and this field should be selected as Yes for the Design Name query in the records inserted in the relevant modules. When you select the Yes option in this field, the programme will query the Design Name when the design is printed in the related window and will automatically copy the design name that is recorded in the Design Name field to the related query window. Selecting the No option in this field will indicate that the related form will be printed according to the design form that is entered in the Design Name field. The programme will not query the Design Name when printing in the related module and directly process the printing according to the design that you enter in the Design Name field.

Log
When you select this query and print your designs, you will be able to get the list of the designs printed in the Printing Log Report section of the Design Module. Thus, you can trace whether or not a certain document has been printed.

2.2 Design Records

2.2.1 Name



Design Name
In this field, you should enter the name for the design to be defined. This information in this field can also be deemed is the design code.

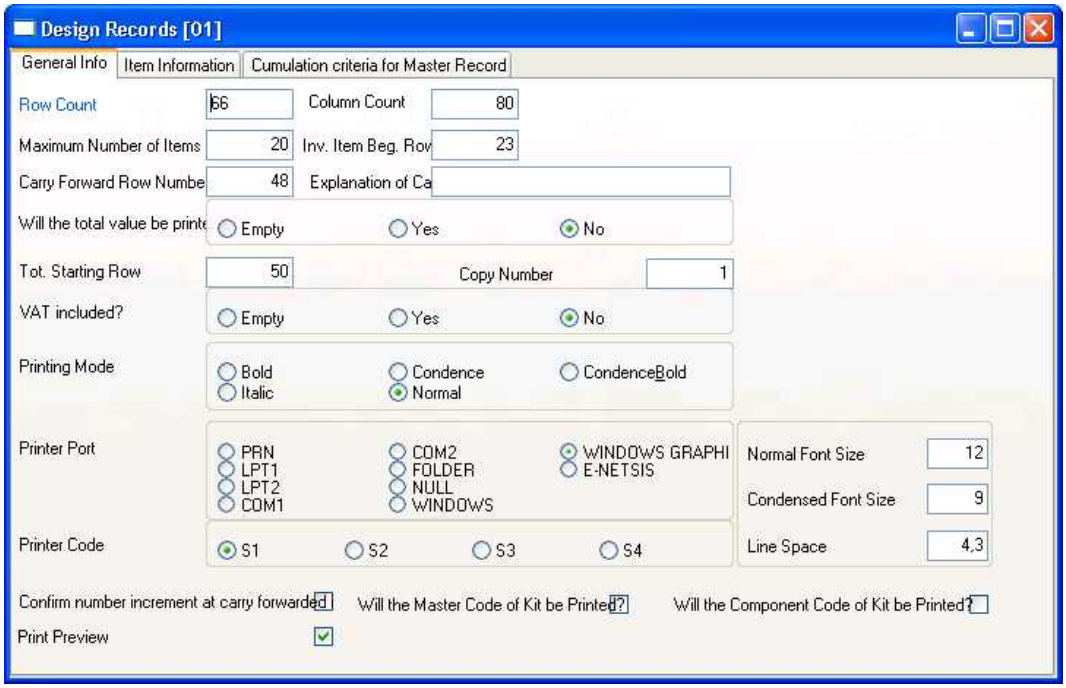
Design Type
In this field you can select the type of the design that you will prepare. When you press the down arrow in this field, the document types for which the design can be created will be listed. The selection you make here bears importance in whether or not the defined design will be used in the related document. For example, a Sales Waybill type design would not be used in printing Sales Invoices.

When you select the design name, the related module name will be automatically inserted in the Design Type field. Then you can enter the relevant information in the Description field and press the key in the upper right-hand corner of the window to proceed to the design definitions.

Description
In this field you can enter the description of the design.

After you enter the above-described information as relevant, you can press the Next key in the upper right-hand corner of the window to process other definitions for the design.

2.2.2 General Information



Row Count

In this field you should enter the number of rows that you will print in the design. Most continuous feed papers (narrow or wide) print 66 lines (11" in length). The accuracy of this value is important for printing on continuous paper.

Example-1: When you print one invoice and then will print another, the correct value enables you to begin printing on the next page right where the previous printing ended.

Example-2: When printing promissory notes, the correct value enables transition to the next p.note printing.

Column Count

In this field you should enter the number of characters to print in a single row of the design. The continuous feed papers, which are defined as narrow form papers are size A4 and print 80-characters in width in normal mode and the wide form papers print 132 characters. By compressed spacing, the narrow form would print 132 characters in a row and the wide form would print 243 characters. The information you enter in this field will be different for each of the invoice, waybill, p.note, cash and statement forms.

Max. Number of Items

This field is applicable for designs related to inventory documents such as the invoice, waybill, order, producer voucher and export invoice. In this field, you should indicate the maximum number of items that can be printed in the field where goods items will be printed on the form. You can measure and calculate this value in a different way than the above described. If, the number of items in the invoice exceeds this number specified here, then the total will be calculated and brought forward to the second sheet of invoice.

Inventory Item Begin Row

This field is applicable for designs related to invoice, waybill, order, producer voucher and export invoice.
In this field you should indicate the row on which the printing of items will begin, measuring from the top of the form. You can take the depth of a single row as 1/6 inch and measure the starting row as necessary.

Carry Forward Row Number
This field is applicable for designs related to invoice, waybill, order, producer voucher and export invoice.
When the number of items to be printed is more than that can be printed on the form, the page total (carry forward total) will be printed at the end of the page. This amount will be automatically carried forward and printed in the first row of the next sheet. In this field you should indicate the number of the row in which the carry forward total will be printed on the first sheet.

Explanation of Carry Forward
This field is applicable for designs related to invoice, waybill, order, producer voucher and export invoice.
When the number of items to be printed is more than that can be printed on the form, the page total (carry forward total) will be printed at the end of the page. In this field you can enter the explanation that you want to print in the row where this carry forward value will be printed.

Will the Total Value Be Printed?
This field is applicable for designs related to invoice, waybill, order, producer voucher and export invoice.
If you wish to print the total value information immediately after the items, then you should select the Yes option in this field. If the total fields are in the lower part of the ready-printed form and you wish to print the value across these fields, you should select the No option in this field and indicate the Totals Starting Row in the next parameter described below.

Tot. Starting Row
This field is applicable for designs related to invoice, waybill, order, producer voucher and export invoice.
When you select the No option in the above-explained Will the Total Value Be Printed? field, in this field you should indicate the starting row where the information such as the Total Amount, VAT, Discount will be printed. You will define the ways, in which you want to print each Total information, later in the field definition window. The information indicated here relates only to the starting row information of this total.

Example:
INVENTORY ITEM BEGIN ROW 23
MAXIMUM NUMBER OF ITEMS 15
CARRY FORWARD ROW NUMBER 42
TOTALS STARTING ROW 40

In this case, in invoices that include more than 15 items, if you reserve 42-23=19 rows for the information up to the Carry Forward Total and 1 row for the Carry Forward Total, 19-1=18 items can be printed on the sheet.

Invoices that include more than 18 items will be processed as in the given example. Only in invoices that include 15 to 18 items, if you continue printing on the same sheet after the 15th item, all of the items will be printed on the same sheet but there will be no space for printing the total values. How this example would print on the form is described below.

Number of items included in the invoice:
Less than 15: Printing starts on row 23 and prints all of the items. Totals will print starting on row 40.
Between 15 and 18: Printing starts on row 23 and prints 14 items.
23+15=38. Printing continues on the second sheet.
19 and more: Printing starts on row 19 and prints 18 items. Carry Forward Total prints on 42nd row. Printing continues on the second sheet.

In invoices that include Carry Forward Totals, i.e., are printed on several sheets, the programme will automatically increase the invoice numbers by one on every sheet. Thus, the number of the invoice that will be recorded immediately after the invoice that is printed on several sheets will be numbered subsequently as necessary.

VAT Included?
This field has no function; it is used for reporting purposes only. VAT calculations will be formulated in the invoice design.

Copy Number
In this field you can specify the number of copies you want to print of the form. If you are using self-carbonated paper, you should enter only 1 (*the programme supports this option unless modified by the user*) in this field. In cases where you wish to print several copies, especially when using laser printers, you should specify a value other than 1 copy in this field.

Printing Mode
In this field you can define the typeface of your print, i.e., if you want to print with (N)ormal fonts or (C)ondensed, (B)old or (I)talic or (C)ondensed(B)old.

The selections you specify in this field is a general setting that will apply to all fields on the form. The printing mode will be separately queried in every field in the form design definitions section. If you want to print some of the fields on the form normal and some condensed, then you should select the normal option in this parameter and indicate the fields that you wish to print condensed in the item information window. You need to later enter the length of the measures that you will define in the form according to the selections you make in this field. If you have selected the normal mode, you can later select the condensed type for single fields. The width of a normal mode font is 1/10”. The width of a condensed mode font is 1/17”.

Printer Port (PRN, LPT1, LPT2, COM1, COM2, FOLDER, NULL, WINDOWS, WINDOWS GRAFIK, E-NETSIS)
You should select this field if your printer is connected to a port other than LPT1 (first parallel port).

When selecting the design ports, you should not select LPT1 when you start using your default designs, because LPT1 is provided for designs that are transferred from old DOS versions. The port you use now should be **Windows** and you should select the relevant printer. You should select this option particularly for getting print outs at remote connection points with the Terminal Service. Besides, when you select LPT1, the printed result will not match the Windows standards. Another disadvantage is slow printing. If you select the **Folder** option in this field, then you can print to the file named Netprn.dat as text located under the programme directory on the disk.

Printer Code
In this field you should enter the code of the printer, which is defined in the Extra Modules/System Utilities/Printer Definitions section. The codes of the printers defined in the programme are:

Printer code S1: dot matrix,
Printer code S2: laser printer,
Printer code S3: inkjet

The field queries the type of printer that you will use for printing the design.

After you enter the definitions in the related fields of the design initial query window as described above, you can move to the item information window of the designs.

Normal Font Size
In this field you can specify the size of the fonts for which you have specified as Normal. The Normal font value will be the default in the design and users will be allowed to modify this value as necessary.

Condensed Font Size
In this field you can specify the size of the fonts for which you have specified as Condensed. The default value will be displayed in the design and users will be allowed to modify this value as necessary.

Line Space
If you have formatted the Font sizes of the information to be printed in the design, this is the space count between two rows according to the new selections. The default value will be displayed in the design and users will be allowed to modify this value as necessary.

Confirm Number Increment at Carry Forward Totals
In designs where carry forward totals are printed, this parameter can be used for determining the voucher number in the related module (Invoice, Statement, Check, etc.) according to the printed carry forward page (incrementing the voucher number as many as the page count).
For example, let us assume that you are processing the sales invoice number 000000000012345 in the Invoice Module and there are 65 items in this invoice. And in the design that prints this invoice, you specified the item number as 20. In this case, when printing this voucher, the ready-vouchers number 00012345, 00012346, 00012347 and 00012348 will be used. You should select this parameter if you want the programme to continue from

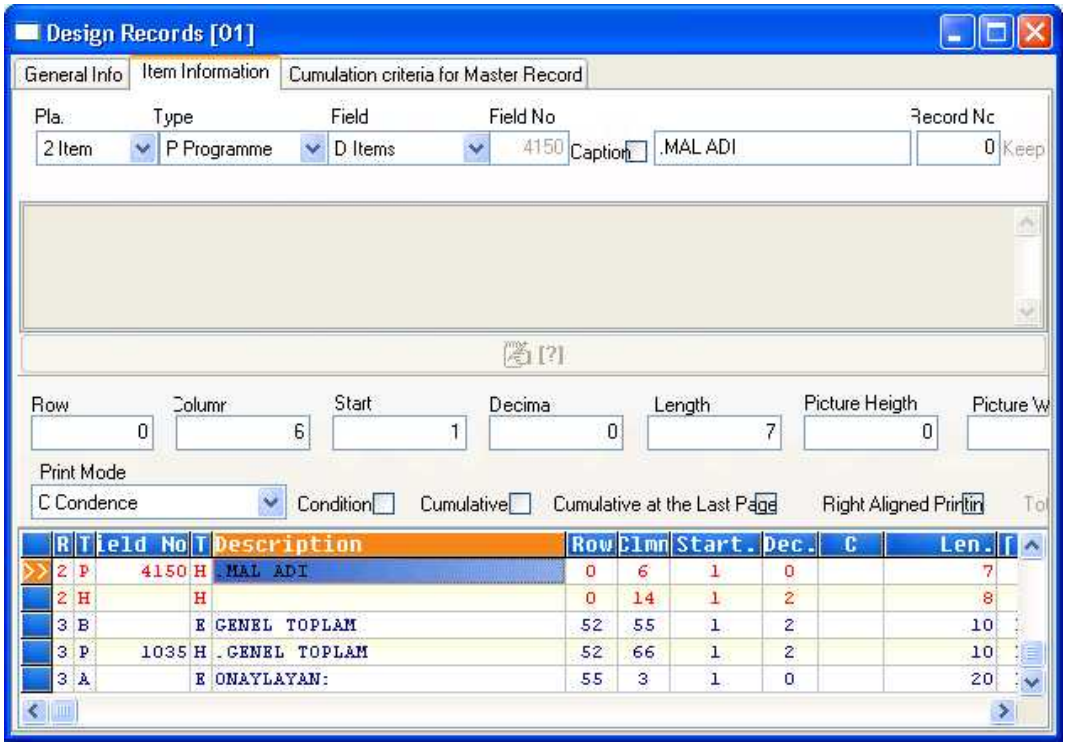
voucher number 000000000012349 for the sales invoice in the Invoice Module.

Will the Master Code of the Kit be Printed?
If the Mixed Assortment application is used, you should select this parameter in order to be able to print the codes of the inventories that are mixed assortment.

Will the Component Code of the Kit be Printed?
If the Mixed Assortment application is used, you should select this parameter in order to be able to print the component codes of the inventories that are mixed assortment.

Print Preview
This option will be active when you select the Windows Graphic option in the Printer Port field. The field can be used for previewing before sending the record to the printer.

2.2.3 Item Information



Place

This field queries the section where the design of the defined fields are located and the section where they should be printed. The programme will prepare the print file according to the selection you make in this parameter and by considering the coordinates that you enter in the first page. The fields, therefore, should not be defined in unnecessary sections. In the invoice design, for instance, you should not enter inventory definitions in the top fields where the you should define the customer information such as the

current account description, current account address and similar; because the programme will read in this option the information of the invoice design section where the indicated field will be printed.

Top
If the field you will define include information that will be addressed to the top section of the design, then you should select the Top option. Such information may include customer information, date, invoice/waybill numbers, p.note/check numbers, etc.

Item
If the defined fields include the design's item information, then you should select Item in this option. Item information includes information such as the codes related to inventories, description, unit and price. Therefore you should define the information related to inventories in this field.

Bottom
If the amount totals will be printed at the bottom sections of the sheet in the design, then you should select the Bottom option in this field. This option should be used for printing the information such as the gross total in the design, the discount, VAT and expense.

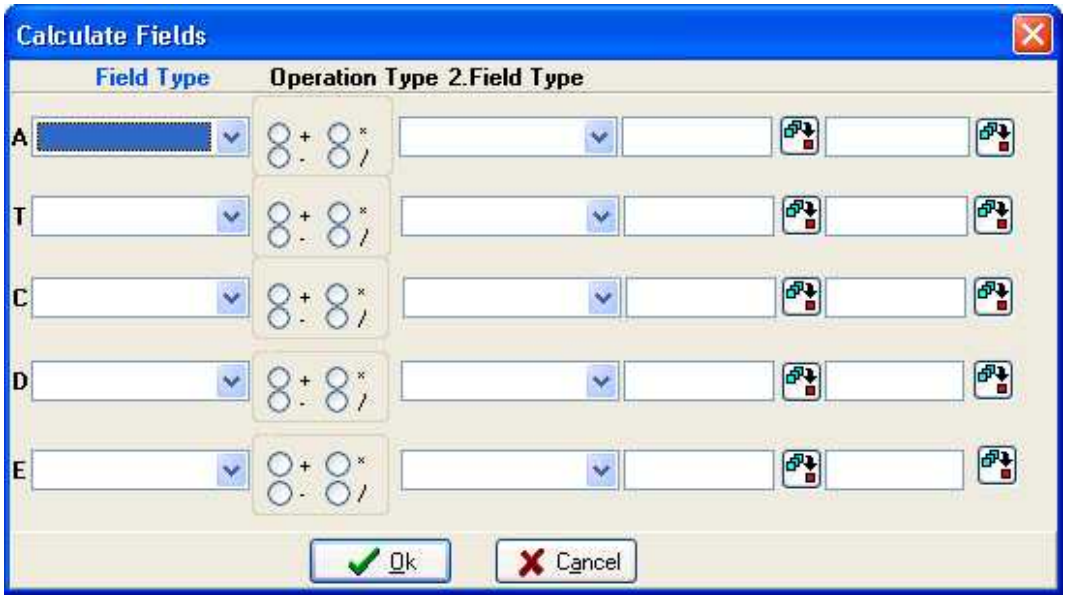
Type

In this option you will define the field type of the row created in the design. The field type can vary according to its location and the calculation details that will be made in the row.

(P) Program
This section is designed for an overall purpose to be used in all designs and includes the fields' information related to the programme modules. In this section, the information for the current accounts, inventory, invoice/order/waybill master and item information, check/p.note information, cash and statement are given in detail and each entry presents options.

(B) Header
You can use this field to print fixed explanations on the design. For example, you can use this section to print a comment such as "20% interest will be charged for late payments."

(H) Calculation
This field will process calculations according to the programme fields recorded in the design. You can use this field, for example, when you want to print 20% of the final total.



(A) Description
This field serves the same purpose as the Title field. The only difference is that this field enables users to enter free explanation in the explanation field as necessary and print this on the invoice.

(S) SQL
In printing, the SQL type is used for inserting values from the database. **For detailed information about using this option, please see Extra-1 (SQL Support in Design).**

(R) Picture
This option is used for printing images in the design. **For detailed information about printing images, please see Extra-2 (Printing Pictures with Design).**

Field
In this field you can select the sections from which the design will retrieve the information. Examples for the information that can be retrieved according to the sections are given below.
(A) Inv/W.Bill/Order Master records: Invoice no, document no, discount, etc.
(B) Producer: Withholding tax, fund, producer no vb.
(C) Export Master records: Commission code, Actual Export Date, etc.
(D) Items: Inventory code, inventory name, unit price, etc.
(E) Inventory: Measurement unit, expire time, inventory code, etc.
(F) Current Accounts: Current Account Code, current account name, tax department, etc.
(G) Customer/Debit Check/P.Note: Due date, bank no, payment date, etc.
(H) Cash Statement: Current account debit total, current account credit total, etc.
(I) General: System time, user name, FX rate, etc.
(J) General Statement: Statement no, serial number, value date, etc.

Field No

This is the number of the relevant field. The value is inserted by the programme and will not allow for modifications.

Title
In this field you should enter the description of the related field. (When you select the Title field, the programme will allow description entries.)

Keep Coordinate
When you select this field, the invoice end total value information will be start in the same row when printing the design. You should select this parameter if you want to print some field always in the same location in a design for which the Will the Total Value Be Printed? parameter is selected in the general information section

Row
In this field you will indicate the row where the information will be printed in the design.

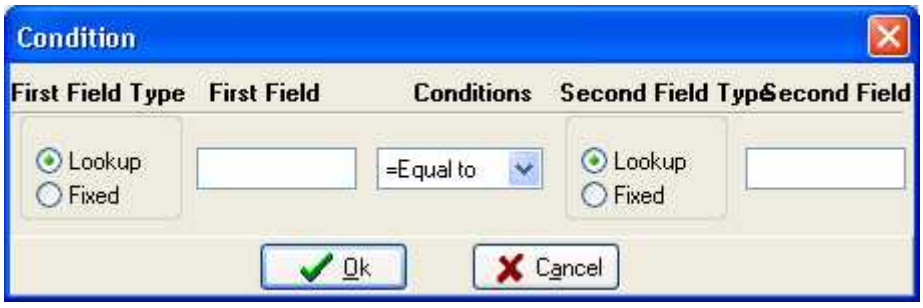
Tot. Items Final
This parameter is used together with the Keep Coordinate parameter. If yow select this field the invoice total information (final total, VAT, discount, etc.) will be printed below the last item information entry.

Column
In this field you will indicate the column where the information will be printed in the design.

Start
In this field you will indicate the character from which you will start to print the information in the design.
For example, when you enter 1, the printing will start from the 1st character, when you enter 8, the printing will start from the 8th character.

Decimal
You should select this parameter if you want to print the decimals of the numeric information on the design.

Condition
In this field you will indicate whether the information will be printed according to a defined condition. The below-shown window will be displayed when you select the Condition option.



Length
This is the length of the field, which you are currently using in the programme. This length can be defined shorter or longer. You can enter the

print length of the field, as desired, according to the measurement on the form. However, if you enter a value smaller than the length values used in the programme and the content requires greater length, some of the information may not print completely. The column + length value may not exceed the row length defined in the initial screen.

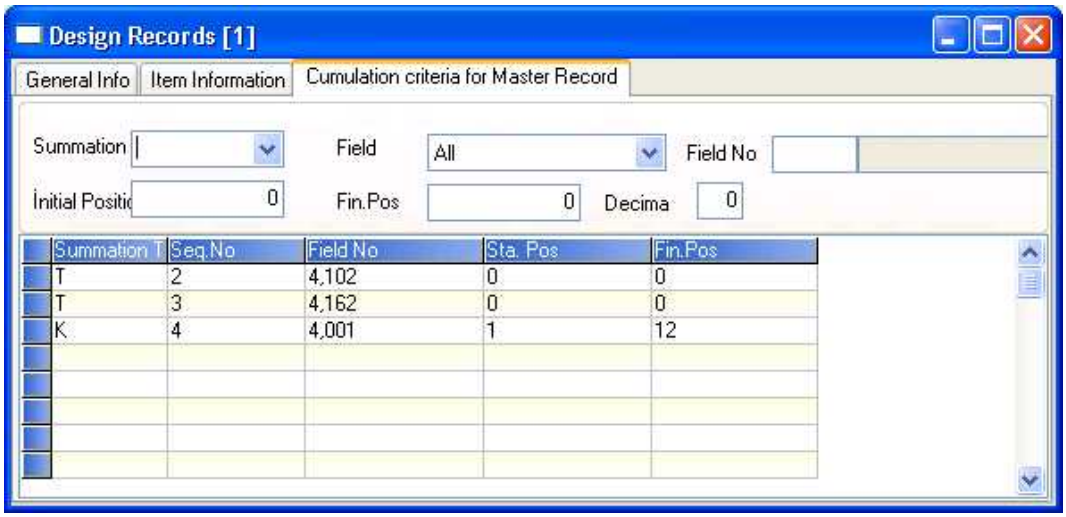
Print Mode
In this field you will indicate whether the related information will be printed in normal or condensed fonts in the form design.

Calculate Total
When you select this field the programme will print the carry forward total on both the end of the first page and the beginning of the following page. The total will not be printed if this field is not selected.

Calculate Total on Last Page
When this field is selected, the programme will calculate the total of all pages in the last page of the inventory items. The total will not be printed if this field is not selected. If you select both the Calculate Total field and the Calculate Total on Last Page field, the carry forward totals will be printed at the end of the first page, at the beginning of the second page and end of the second page.

2.2.4 Cumulation Criteria for Master Records

You can use the Cumulation Criteria for Master Records section in the Design Module cumulate the rows that repeat in the item information of documents such as the invoice, waybill and order according to the filters you define and print the total value of the fields such as quantity, amount, etc.



Summation
This field includes two options, namely the “Cumulative” and “Total” options. If you select the Cumulative option you should specify the area that you want to calculate the cumulation. If you select the Total option then you should select the field that you want to add on basis of the data that you cumulated.

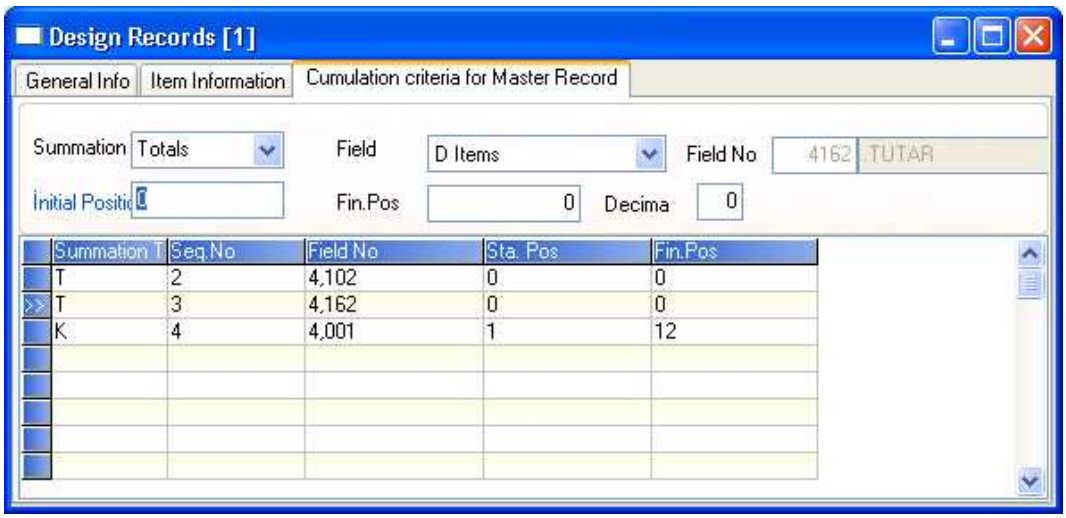
Field

In this section you should specify the field of which you want to calculate the cumulation or total. For example, if you want to add the quantity of the products that have the same inventory code and print this total in the design, then you should select the “cumulate” option and enter the “inventory code” in the field section. After you transfer this record to the grid you should select the “total” option and enter the “inventory quantity” in the field section.

Initial Position
In this section you should enter the initial character of the filter that you wish to define for the fields that you will cumulate. If you do not want to define any filters then you should enter zero in this field.

Final Position
In this section you should enter the last character of the filter that you wish to define for the fields that you will cumulate. If you do not define any filters then you should enter zero in this field.
In this application, the field to be cumulated should be printed in the item information in the design.

For example: Let us assume that in an invoice you want to add and thus print the values in the quantity and total fields of the producer codes that have the same first three characters. You should first select the “Cumulation” option in the Summation field of the “Cumulation Criteria for Master records” section and enter the “producer code” in the Field section. Since you want to cumulate the totals of the producer codes that have the same first three characters, you should enter 1 in the Initial Position field and 3 in the Final Position field and transfer the record to the grid area. In order to be able to calculate the quantity totals, you should enter “Total” in the Summation section and “Quantity” in the Field section and enter zero in the Initial Position and Final Position fields.

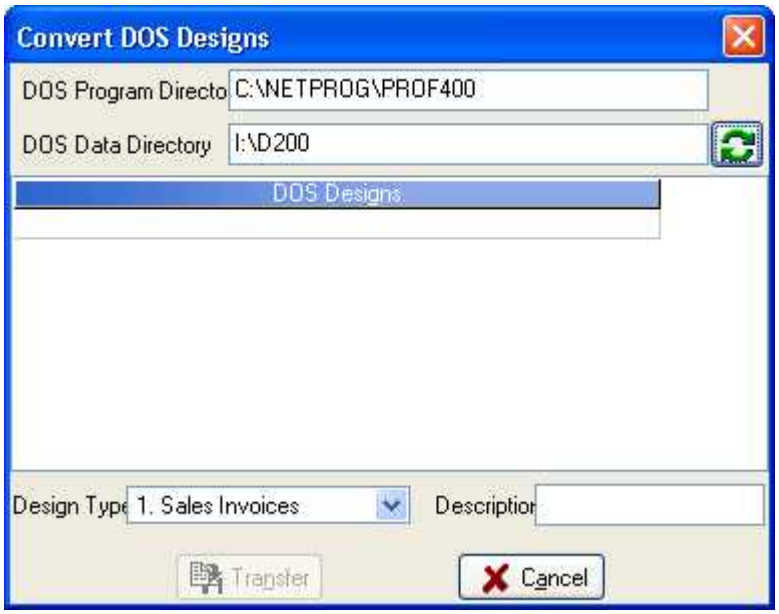


Likewise, in order to be able to calculate the total of the Amount fields, you should enter “Total” in the Summation section and “Amount” in the Field section and enter zero in the Initial Position and Final Position fields.

In this case, when printing the design, the programme will calculate the totals of the quantities and the amounts of the inventories that have the same characters in the first three places of their Producer codes and print these totals as a single item.

3. Operations

3.1 Convert DOS Designs



Companies that used the Netsis DOS-based programmes and use the designs, which they prepared in these programmes, can use this section to convert their existing designs in order to be able to use them in this programme. The relevant designs will be converted from the DOS-based programme to the Windows-based programme according to the specifications entered in the below-described queries.

Dos Program Directory
In this field you should enter the programme directory of DOS.
E.g., F:\PROFPRG

Dos Data Directory
In this field you should enter the data directory where the information is located in DOS. After entering the data directory the designs stored in the related directory will be listed at the bottom of the window. Here you should select the designs that you want to convert.

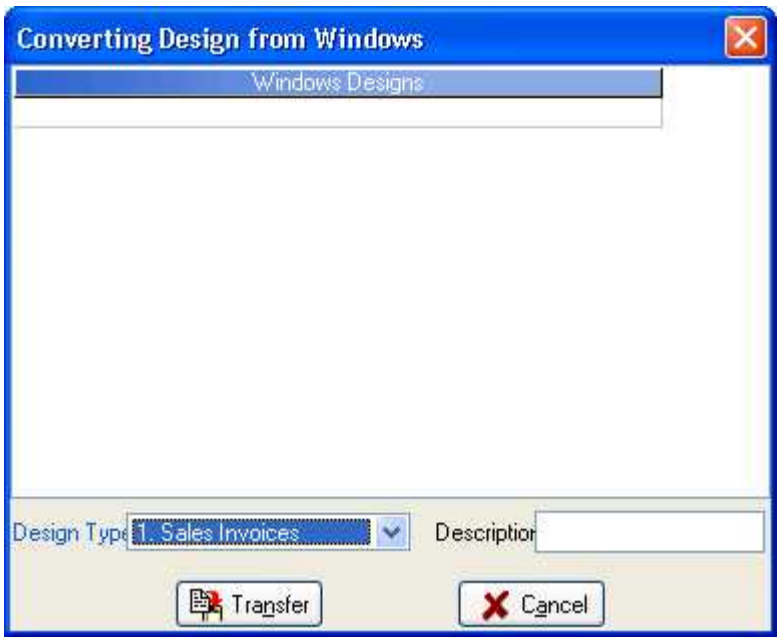
Design Type

In this field you should determine the type of the design that you want to convert from DOS. E.g., if you will convert a sales waybill design then you should select the Sales Waybills entry in the third row.

Description
In this field you should enter the explanation for the design that you will convert to the Windows programme.

Convert
When you select the Convert key, the selected DOS-based design will be converted to Windows.

3.2 Converting Design from Windows



This section converts the Windows designs, which were originally created in the previous design module version to the new design module.

3.3 Design Copy

This section can be used for copying a design that was prepared in Windows, to the company or to a branch of the company in which you are currently operating. You may, for example, want to make minor modifications in a sales invoice and use it in printing other types of sales. In this case you can copy the design with a different name and process the modifications as necessary.

3.4 Delete Design

This section can be used for deleting a previously prepared Windows design. Any design that is deleted in this section cannot be retrieved in the section where it is normally used and thus cannot be used in printing.

3.5 Save Design

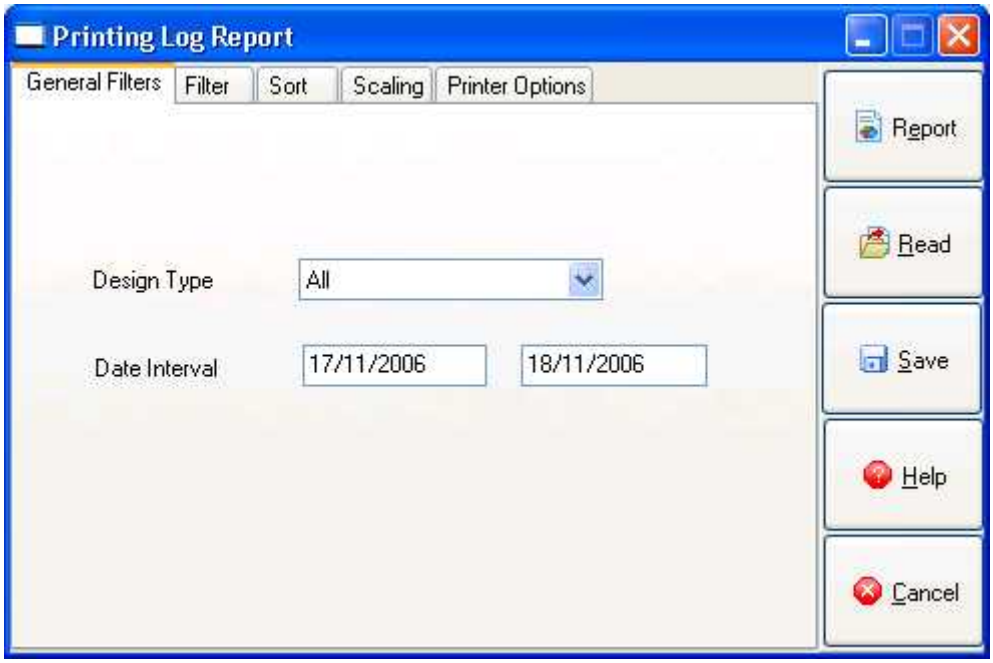
This section is used for saving the design definitions the copying them to another company or for sending them to the support company.

3.6 Load Design

The Load Design option will reload the design definitions that are stored in a file with the Save Design option.

4. Reports

4.1 Printing Log Report

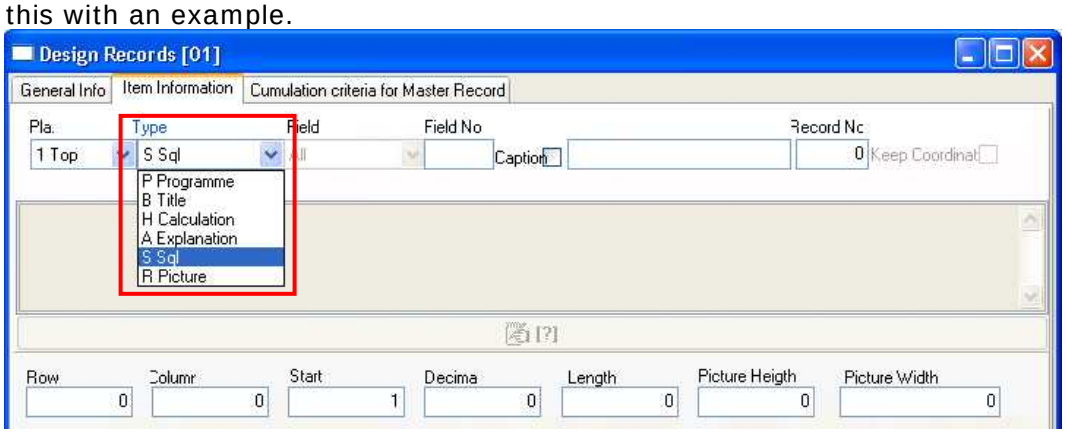


If you have selected the Yes option in the Log query of the Log Designs menu, this report will give you the list of the printing logs for the designs the query selection is applicable. The report can be created for a certain type of design as well as for all types.

5. Extra

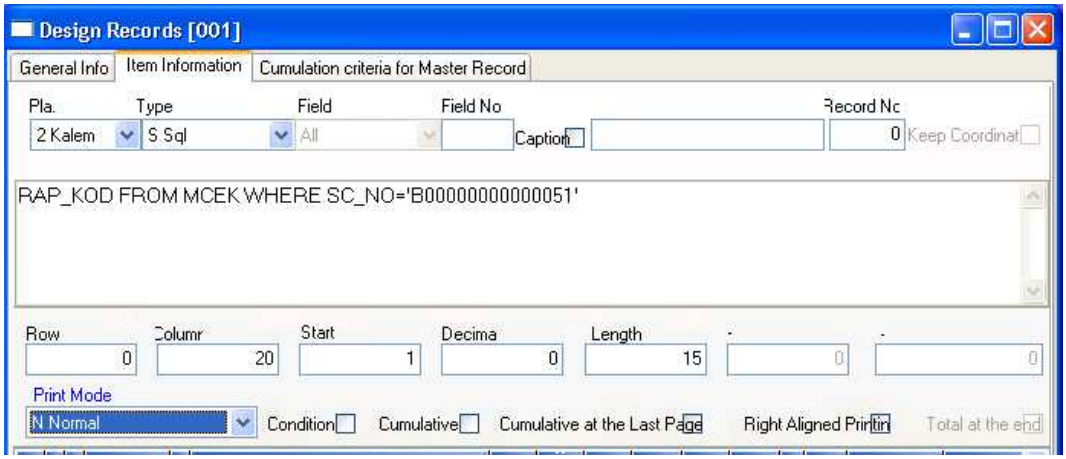
5.1 Extra-1 (SQL Support in Design)

The SQL type is used for retrieving values from the database. Let us describe this with an example.

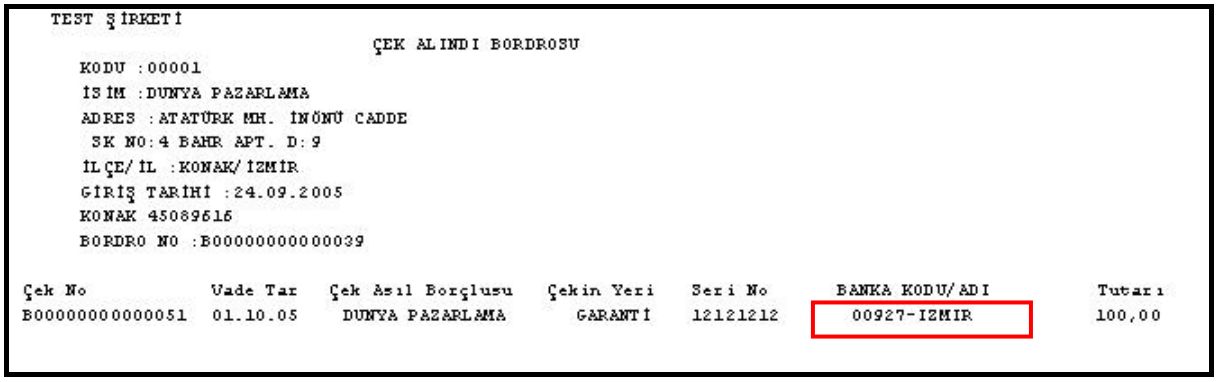


When inserting customer records, you may be using the Current Account Report Code for recording the bank branch code and name of the check. The

information cannot be printed with the design by using the Program option in the type field on the Design definitions. This is because there is no field number for the Current Account Report Code. This printing, however, is enabled with the SQL option.



The above window shows the way the SQL option is used. In this example, the RAP_KOD field in the Mcek View will be printed. This is the field where the Current Account Report Code is recorded. The same information can be printed with the SQL option by using the TBLMCEK table.



TEST ŞİRKETİ

ÇEK ALINDI BORDROSU

KODU :00001
İSİM :DUNYA PAZARLAMA
ADRES :ATATÜRK MH. İNÖNÜ CADDE
SK NO:4 BAHR APT. D:9
İLÇE/İL :KONAK/İZMİR
GİRİŞ TARİHİ :24.09.2005
KONAK 45089516
BORDRO NO :B00000000000039

Çek No	Vade Tar	Çek Asıl Borçlusu	Çekin Yeri	Seri No	BANKA KODU/ADI	Tutarı
B00000000000051	01.10.05	DUNYA PAZARLAMA	GARANTİ	12121212	00927-IZMIR	100,00

In this printing operation, the information recorded in the Current Account Report Code field is printed in the Bank Code/Name column of the design.

Important details in using SQL type fields:

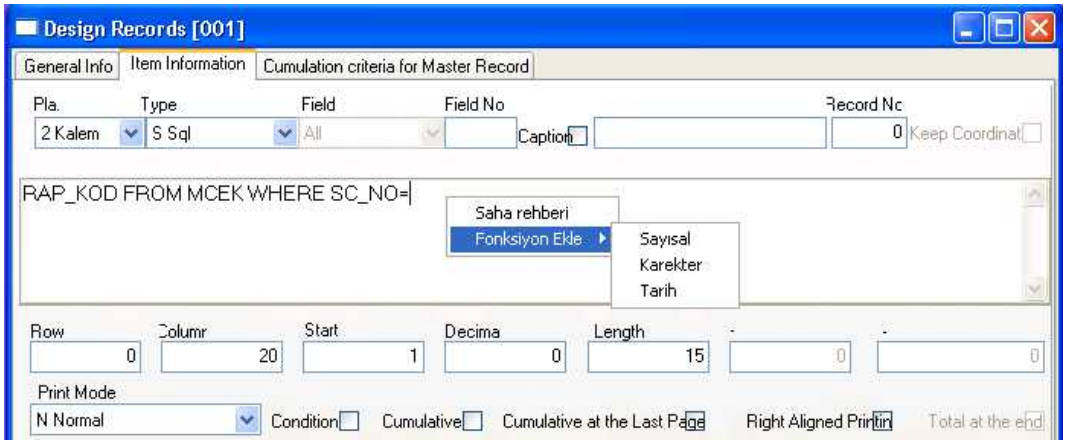
1- *The phrase after the "Select" command should be written in the sentence. The programme will insert the Select command at the beginning of the sentence.*

2- *Only one value should return for the written sentence. It may be necessary to define filters for this.*

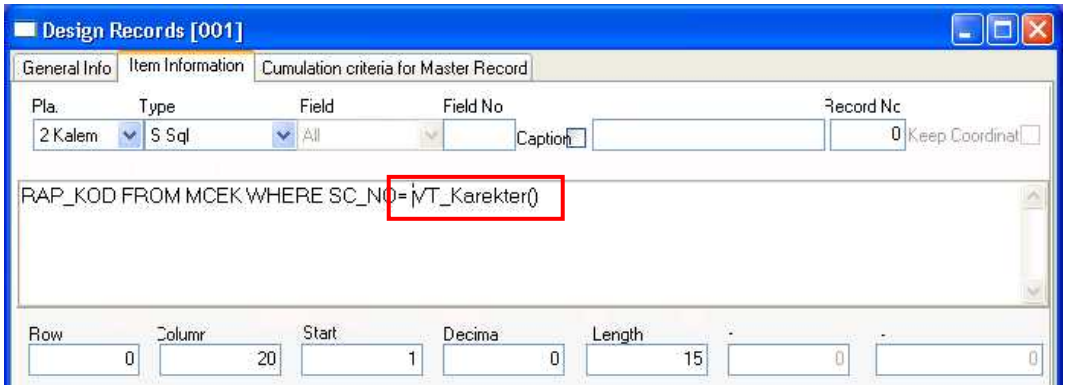
The above example assumes that there is a single check recorded in the receive slip and the number of this check is defined as the filter. If, however, there are several checks recorded in the receive slip, since the Current Account Report Code may be different for every check, the sentence in the above example may not return the expected result. This is because only the Current Account Report Code entered for check number “B00000000000051” can be printed with this sentence (SC_NO=’B00000000000051’).

Functions are required in similar cases where the field for which filter will be defined is variable. There are three functions that can be used in designs. These are VT_Numeric(), VT_Character() and VT_Date().
VT_Numeric() is used for defining numeric filters.
VT_Character() is used for defining alphanumeric filters.
VT_Date() is used for defining date filters.

These functions can be retrieved by right clicking in the field where the SQL sentence is written.

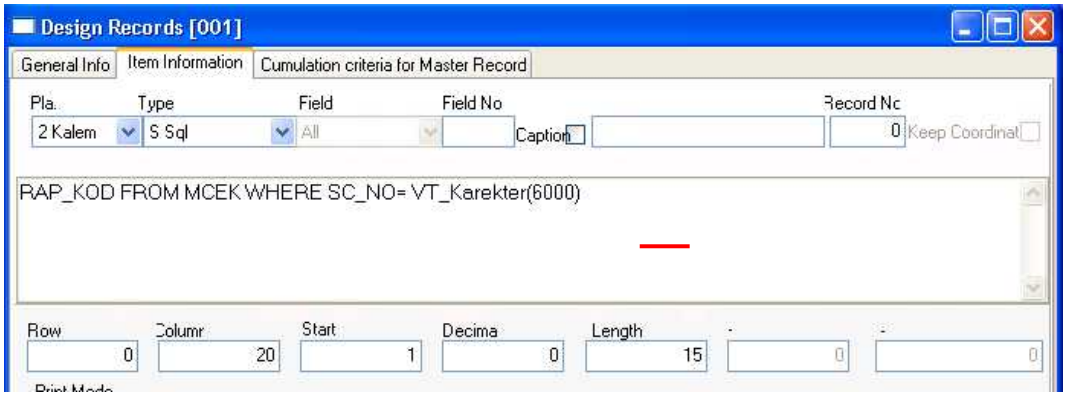


When you use the above-shown Add Function option (e.g., character function), the programme will display the relevant function.



After selecting the function, the function field for which the filter will be defined should be indicated. Since, in the example, the goal is to print the

Current Account Report Code entered for every check in the receive slip, check number should be indicated as the filter. In this case, the design field of the check number should be indicated as the function parameter.



The printing of check numbers in receive slips are made by the field number 6000. Furthermore, since the check number field, which is defined as the filter, is an alphanumeric field, the filter is entered as **VT_Character({6000})** in the example.

When entering the SQL sentence, you can access all of the existing design field by using the **Field Lookup** stored in the right-click.
With the above definition, the programme will print the Current Account Report Code recorded in the row related the check, in the MCEK View as the check numbers in the receive slip change.

TEST ŞİRKETİ

ÇEK ALINDI BORDROSU

KODU :00001
İSİM :DUNYA PAZARLAMA
ADRES :ATATÜRK MH. İNÖNÜ CADDE
SK NO:4 BAHR APT. D:9
İLÇE/İL :KONAK/İZMİR
GİRİŞ TARİHİ :24.09.2005
KONAK 45089616
BORDRO NO :B00000000000039

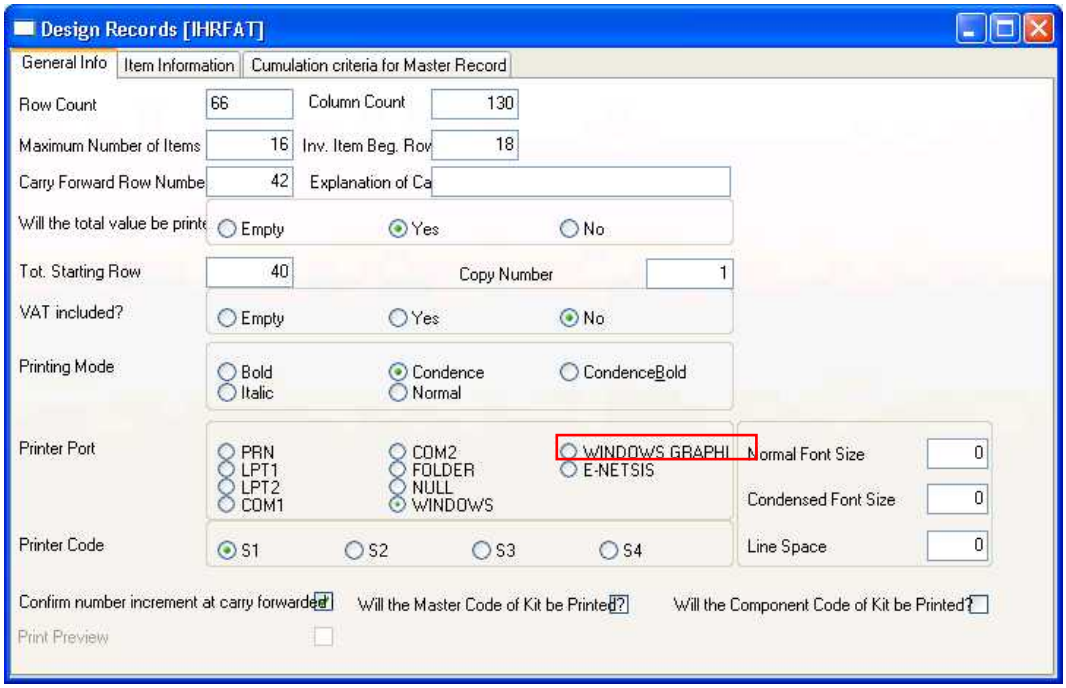
Çek No	Vade Tar	Çek Asıl Borçlusu	Çekin Yeri	Seri No	BANKA KODU/ADI	Tutarı
B00000000000051	01.10.05	DUNYA PAZARLAMA	GARANTİ	12121212	00927-IZMIR	100,00
B00000000000052	15.11.05	KAYA TİCARET	AKBANK	1312311	00102-ALSANCAK	300,00

The usages of the VT_Numeric() and VT_Date() function are the same as the VT_Character() function. The only difference is that if the field number that will be entered in the functions should be numeric and date values respectively.

5.2 Extra-2 Printing Pictures with Design

It is possible to add pictures to every type of design and print these in the desired location on the designs that are created in the Design Module. Thus, company logos or the logos of the customers' companies or product images can be printed on the forms. The necessary steps in the design definitions are described below.

In order to print a picture in the design, you should first select the "Windows Grafik" option as the Printer Port in the Design Records page.

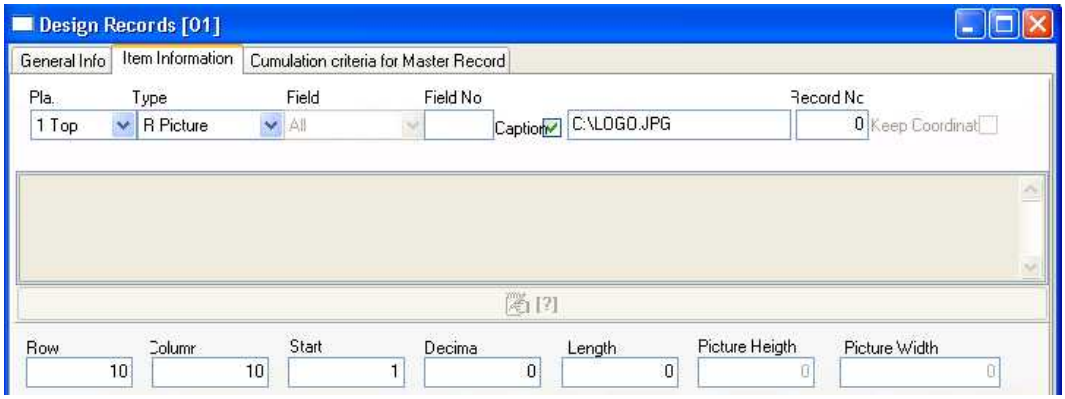


Then, in the Item Information section, you should define the location from which the image will be retrieved and the location on which it will be printed. With the help of Design you can print the images stored in both the current account cards and inventory cards and at a location on the hard disk directory. The definition of the picture field in the Item Information page will vary according to the location from which the picture will be retrieved.

In the definitions for picture printing, you should select the "**Picture**" option as the type. If you will retrieve the picture from the current account cards and inventory cards, you should use the numbers of the field that are added for this purpose. The fields added to the design fields for printing pictures are:

- *Picture printing from current account cards: 5408,*
- *Picture printing from inventory cards: 4500,*
- *Picture printing from manufacture orders: 9036,*
- *Picture printing from bank account cards: 7549*

For printing from a standard picture file, i.e., from a file other than current account, inventory, manufacture order and bank cards, you should indicate the title field together with the image file name and directory without indicating the field number.



After specifying the coordinates of the location where the picture will be printed, you should specify the printing dimensions of the picture on the form. The "**Picture Height**" and "**Picture Width**" fields in the Item Information section are designed for this purpose. These fields will enable you to print the pictures in their desired sizes.
Note: In order to be able to print the pictures in Design, the files must be saved as **JPG**.